



**YEAR END BOARD MEETING MINUTES  
DECEMBER 4, 2006  
FRANCIS MARION HOTEL, CHARLESTON, SOUTH CAROLINA**

**I. CALL TO ORDER**

The Board Meeting was called to order by SDITE President Steve Strength at 8:30 AM.

**II. AGENDA REVIEW AND SELF INTRODUCTIONS**

SDITE President Strength introduced himself and thanked everyone for attending. All present introduced themselves and their Section/District roles. Karen Mohammadi participated in the meeting via conference call. He presented a contact list that had been prepared of all the officers of the District and Sections within SDITE and asked any to note any corrections and return to him.

**III. APPROVAL OF MINUTES FROM LAST BOARD MEETING**

The minutes from the April 2, 2006 Board Meeting in Jackson, Mississippi were reviewed. Bob Murphy noted that date and location of the last board meeting were incorrect in the minutes. A motion to approve the corrected minutes was made by Bob Stammer (TN) and seconded by Bob Murphy (TN) and approved by voice vote.

**IV. DISTRICT OFFICER REPORTS**

- **SDITE President** Steve Strength reviewed his written report and talked about the successful Annual Meeting in Jackson and continuation of the Strategic Planning effort.
- **SDITE Vice President** Colin Kinton indicated he was looking forward to working on the District's Strategic Plan. Colin indicated that he had submitted the District's tax return for the year.
- **SDITE Secretary-Treasurer** Craig Hanchey presented a financial report for the District. He indicated that not all of the Section's had requested reimbursement for the traffic bowl travel expenses and if they wanted to get a reimbursement they needed to send in a request in writing. Bob Murphy made a motion to approve the financial report and John Van Winkle seconded the motion. The motion was approved by voice vote.
- **Past President** Bob Murphy indicated that he had fulfilled the duties of a past president and was looking forward to Steve Strength becoming the past president.
- **International Director** Kenny Voorhies discussed his written report and highlighted that Atlanta had been selected to host the 2012 International ITE Meeting. He also discussed

ITE's push to define and discuss Mega-Issues with the current being the international role of ITE. With the Exception of Australia, there are no strong ITE chapters outside of the U.S. or Canada.

## V. DISTRICT COMMITTEE REPORTS

SDITE President Strength recognized the chairs of the various SDITE committees. The reports presented included the following:

- **Annual Meeting Local Arrangements and Annual Meeting Statistics** – President Strength stated that no one from the LAC would be able to be at the meeting, but they had sent copies of the 2006 Annual Meeting Report and they were available for all in attendance. He noted the meeting did well financially.
- **Audit** – no report.
- **Awards Committee** (chaired by the Past President) – Chair Rick Day asked everyone to submit nominations for the upcoming District awards. He suggested looking at the Districts requirements for outstanding section awards to make sure they are in line with International's requirements.
- **Education/Student Chapters** – Chair Jeff Davis indicated that after many years of service, it was time to let someone else take over leading the Education/Student Chapters Committee and announced that Dyan Damron (TN) had agreed to serve as Chair.
- **Historical Records** – Chair Bob Stammer stated he was still collecting records.
- **Membership** – Craig Hanchey reported that as of November 29<sup>th</sup>, there were 1,376 voting members in the District. Counting students, affiliates and esteemed colleagues the total was 1,785.
- **Nominations** – Chair Bob Murphy stated that nominations would be complete by January 15, 2007. Colin Kinton brought up the issue of having a single nomination for Secretary-Treasurer instead of two. A discussion on the issue found that there was not a consensus to change the way elections are held at this time. Steve Strength discussed appointing an ad hoc committee to review the issue.
- **Professional Development** – no report
- **Publications** – Chair Jeff Hammond reported that a newsletter had been posted on the web along with the SDITE Yearbook. He suggested doing away with the post card notifications. Currently the District sends out postcards to all members informing them when a newsletter is placed on the website and this is very expensive. It was decided that the District would send out one last postcard with a note that members would have to request to be placed on a list for mailing paper copies - and then the District would no longer send out postcards.

- **Safety** – no report
- **Site Selection** – Future annual meeting sites are:
  - 2007 – Knoxville, TN (April 22-25)
  - 2008 – Charleston, SC (March 30-April 2)
  - 2009 – Birmingham, Alabama
  - 2010 – Portsmouth, VA
  - 2011 – Louisiana
  - 2012 – North Carolina
  - 2013 – Kentucky
  - 2014 - Georgia
- **Technical Council** – no report.
- **Web-Site Task Force** – no report
- **Student Scholarship Traffic Bowl** – Chair James Foster asked each of the Sections to report to him on the method they are using to select their teams. SDITE President Strength stated that any feedback from this year’s traffic bowl would be given to future LACs.
- **Strategic Planning** – Chair Richard Atkins asked the Board in the form of a motion to adopt action for strategic planning surveys. He estimated that the expenses would run around \$1,700. The motion was seconded by Bill Seymore and approved by voice vote. Chair Atkins reported that a working session for each of the areas was held at the Annual Meeting.

## **XI. SECTION REPORTS**

- **Alabama Section** – James Foster reviewed the written report the Alabama Section.
- **Deep South** – Alison Catarella-Michel presented a written report for the Deep South Section and reviewed the planned meetings for 2007.
- **Georgia** – John Funny reviewed the Georgia Section’s written report which highlighted the activities of 2006. He also encouraged people to look at the section’s website at [www.gaite.org](http://www.gaite.org).
- **Kentucky** – Bill Seymore reviewed the written report for the Kentucky Section. He indicated that at one meeting they had a webcast on a diverging diamond interchange.
- **North Carolina Section** – Bill Martin reviewed the report submitted for the Section. He outlined the 2006 strategic initiatives and noted that a major action during 2006 had been to conduct a survey of the membership.

- **South Carolina** – Dipak Patel summarized the written report submitted by the South Carolina Section and encouraged everyone to come back to Charleston in 2008 for the Annual Meeting.
- **Tennessee** – John Sexton presented the Tennessee Section report. He noted TSITE’s involvement in a new safety program – “Be in the Click” – a seat belt awareness program for schools.
- **Virginia** – Tim White reviewed the Virginia Section written report. He announced that the 2010 SDITE Annual Meeting would be April 10-14 in Portsmouth.

**XII. ABD REPORT** – no report

**XIII. FUTURE ANNUAL MEETINGS**

- 2007 – Knoxville, TN (April 22-25), Co-Chairs Hollis Loveday and Cindy Pionke reported on the status of the meeting preparations.
- 2008 – Charleston, SC (March 30-April 2), Co-Chairs Colin Kinton and Jeff Davis led the Board on a tour of the hotel.
- 2009 – Birmingham, Alabama, Chair Becky White
- 2010 – Portsmouth, VA
- 2011 – Louisiana
- 2012 – Charlotte, North Carolina
- 2013 – Kentucky
- 2014 - Georgia

**IX. OLD BUSINESS**

None

**X. NEW BUSINESS/ANNOUNCEMENTS**

- Vice President Colin Kinton presented a draft budget for 2008.
- Next Board Meeting – April 22, 2007 in Knoxville
- Next End of Year Board Meeting – December 3, 2007

**XI. ADJOURNMENT**

There being no further business, Bob Murphy made a motion to adjourn the meeting. Bob Stammer seconded the motion and it was approved by voice vote at 2:05 PM

*Meeting minutes prepared by Craig Hanchey, SDITE Secretary-Treasurer*