



**Southern District ITE (SDITE)
Winter Board Meeting Minutes
Lafayette, Louisiana
Sunday, December 13, 2009**

I. Call to Order

- a. The meeting was called to order by President Karen Mohammadi at 4:12 PM.

II. Agenda Review and Self Introductions

- a. President Karen Mohammadi reviewed the agenda with everyone and then each person in attendance introduced themselves.

III. Other Introductory Issues

- a. Travel cost is a big issue with members.
- b. Hibbett Neel to provide some ideas for members.

IV. Section Reports

a. Alabama Section - Doug Caudle

1. 149 members including 46 affiliates and 3 retired
2. Proud of annual meeting in Gulf Shores during the second full week of June
3. Service project - SALTEENS – Saving Alabama Teens – safe driving seminar for teens (80 teenage drivers)
4. 2 student chapters – no Chapter at Alabama
Auburn
University of Alabama Birmingham
5. Scholarship \$>133,000 – 2 awards \$6,750
6. Bass tournament raised \$900
7. Enjoyed having everyone in Birmingham for 2009 SDITE meeting
8. We are happy that Becky was elected to be SDITE Secretary Treasurer

b. Deep South Section - Jonathan Kiser

1. Discussion after Alabama about their success with scholarship program
2. 3 meetings throughout year – Winter, Summer, Fall (New Orleans)
3. Joint meeting with Alabama in 2009
4. General funds \$19k
5. 6 scholarships - \$3,500
6. MS State won Traffic Bowl
7. 2nd place in 2009 SDITE Traffic Bowl
8. Members making presentations at MS State and MSU
9. Try to help Jackson State to establish a student section
10. MS State at Lafayette is the largest student section
11. Trying to encourage LSU to reactivate their student chapter

c. Georgia Section - Todd Long



1. Three newsletters represent the annual report
 2. Started a mentoring program this fall
 - a. 6 mentors / 6 proteges – meet once a month as a group for 2 hours – meet once a month one-on-one
 - b. Topics – dealing with media, proper etiquette
 3. SDITE Leadership Training – 12 people going through program – absolute success
 4. Hosted a technical seminar in Augusta with South Carolina with 50 people
 5. Successful monthly meetings
 6. Scott Mohler has been President this year and has done an outstanding job
- d. Kentucky Section - Jeff Moore
1. 156 members – most are from private section
 2. Looked officers' terms – Vice President and Treasurer position combined into a three year term
 3. Involved in legislative activities – Mitch McConnell from Kentucky encouraging more dollars to be used for infrastructure
 4. Four meetings this year
 5. Trying to engage new traffic engineers at DOT
 6. Hosted 4 webinar workshops to entice more involvement from the DOT – access management, sign reflectivity, safety – partner with VSPE and APWA sections
- e. North Carolina Section - Dale Privette, Troy Peoples
1. Section annual meeting hosted with the MPO conference in Raleigh in November
 2. Scholarship program included changes – wanted to change the date that the scholarships were given to students so they would have them at school
 3. Program is so strong so that they increased the scholarship levels
 4. UNC Charlotte, trying to get a student section started
 5. 90 new members in 2009 thanks to membership committee
 6. Strong traffic engineering council – webinars attended by over 200 people
 7. Raised \$10k due to Casino Night and silent auction
- f. South Carolina Section - Jeff Davis
1. Section is very active in large part to Past President of Jae Maddox
 2. two meetings held at USC and South Carolina State (on campus)
 3. Hosted a vendor day – ABD members met with Section members
 4. School outreach program is active
 5. International ITE award for newsletter of their size
 6. three student chapters – Clemson has been successful, SC State growing program, and USC – no student chapter at Citadel
 7. Awarded three scholarships – 1 Citadel and 2 Clemson
 8. Jae Maddox put a nice history of the Section together since 1953
- g. Tennessee Section - Jeff Hammond



1. Four quarterly meetings – trying to partner with other Sections – will be partnering with Kentucky in Bowling Green
2. Membership numbers increased slightly
3. Good attendance from Tennessee at Birmingham
4. Special thanks to Bill Seymour and Richard Atkins for helping with Annual meeting where they presented a sneak peak of leadership training materials
5. Financial situation is strong – auction raised a very amounts
6. Offered a year-to-year scholarship – one offered this year on behalf of TDOT – 4 scholarships (one specifically to students not offered every year)

h. Virginia Section - Bill Cashman

1. Approximately 400 members
2. \$50k annual budget
3. Three continuing education courses offered using a safety grant from DMV
4. Two established student chapters – UVA and VA Tech
5. Old Dominion is starting a new student chapter in 2010
6. Scholarship fund – will be awarding 3 scholarships
7. Three meetings annually
8. Tough to get VDOT involved due to budget cuts
9. Traffic bowl – UVA won this year

V. Open Discussion

- a. Any sections trying to do things to help boost membership other than webinars?
 1. Virginia – schedule meetings throughout the state with speakers from that part of the state since overnight travel is very difficult
 2. Deep South – New Orleans meeting – membership is not a reimbursable expense – attending meeting is a reimbursable expense
 3. Tennessee – as meetings move throughout the state – much more local participation – DOT spread into 4 regions – more people attend when the meeting is close to them
 4. North Carolina – tried to get different DOT staff involved in presentations
- b. Student scholarships – are undergraduates, graduates, or both eligible?
 1. Alabama – only juniors and seniors are eligible for scholarships – covers the entire year for each student
 2. Georgia – several scholarships go to students who have already enrolled in Transportation Engineers of the Future – goal to get undergraduates to go to graduate school – 2 students involved in program at a time – \$15k per year (commit to work for GDOT for 3 years) – trying to start a new program called Environmental Engineers of the Future
 3. South Carolina – focus on undergraduates to help them
 4. Virginia – no policy – tend to focus on undergraduates
 5. Tennessee – focus on graduates



- c. ABD Jeff - Temple
 1. Spoke to Jim Stewart and Tommy Lee
 2. Pleased with turn out at Birmingham
 3. Looking forward to meeting in Portsmouth

- d. Future Annual Meetings
 1. 2010 Portsmouth, VA - John Yorks
 - a. April 11-14
 - b. Room rates \$139 night
 - c. Expecting \$250 registration cost for early

 2. 2011 Lafayette, LA - Tony Trammel
 - a. Committee met last week
 - b. Negotiated contract with hotel last week – took 6 months
 - c. April 10-13, 2011
 - d. Room rate \$132
 - e. Rough draft budget is being assembled
 - f. ABD – in discussions with Vermillion (Acadian) for event
 - g. Bring crayfish appetite
 - h. Cajun music will be on display
 - i. Spouse programs are under development

 3. 2012 Lexington - Scott Walker
 - a. Draft contract for review by Cindy and ITE – Hilton
 - b. April 15-18, 2012
 - c. Covington will be a joint meeting with adjacent District in 2012

 4. 2013 Charlotte - Troy Peoples
 - a. City of Charlotte
 - b. Largest urban area in NC
 - c. NASCAR Hall of Fame will be open by then
 - d. Try to centrally locate it within the city
 - e. Have not pinned down a hotel sight yet
 - f. Will coincide with NCSITE 50th anniversary

 5. 2014 Georgia - Todd Long
 - a. Keith Strickland and Todd Long are co-chairs
 - b. Were going to hold it Jeckyll Island – redevelopment is not going to occur
 - c. Next options called Callaway Gardens
 - d. April 13? - Easter is on April 20

 6. 2015 Mississippi



-
- a. No planning at this time

 - e. Leadership Development Program Update – Jim Westmoreland
 1. Bill Seymour, Richard Atkins, Brent McKinney, Dan Turner, David Low, John Edwards, Jim Westmoreland

 2. Copy of Leadership Handbook distributed

 3. Background
 - a. Two surveys distributed to the membership
 - b. Develop two modules
 - Mentoring
 - Effective meetings
 - c. Piloted the training program with Georgia Section – sponsored by both SDITE and GASITE (\$2k provided by both organizations)
 - d. Developed around the needs of the members
 - e. Focused on results – implementation and evaluation
 - f. Pilot with TSITE and members in the Triad of North Carolina
 - g. Equip members to become leaders in the transportation profession – goal
 - h. Our approach to training
 - Developed advanced reading materials
 - Engaging questions and discussions
 - Sharing experiences and lessons learned
 - Overview of key info
 - Encourage participants to take action and evaluate their leadership effectiveness

 4. What's included?
 - a. 6 leadership modules
 - Developing leaders
 - Positive change
 - Demonstrating character
 - b. Eight Core Practice Modules
 - Building relationships with elected officials
 - Building relationships with peers
 - Developing vision and action plans
 - Mentoring employees
 - Evaluating leadership effectiveness
 - Effective leadership communications

 5. Feedback from the program
 - a. Top three features
 - Inspiring, motivational, relevant



- b. Interaction with peers, interaction with ITE leadership
- 6. Top three things to make it successful
 - a. Organize accountability
 - b. Each section needs a champion
 - c. Speakers
 - d. Most effective leadership training
 - e. Leadership training is sorely lacking
- 7. Currently aware of interest in Alabama, Virginia, and North Carolina
- 8. How to move forward?
 - a. Develop a marketing and implementation plan
 - b. Work through District Administrator
 - c. Plan to make a recommendation to the Board tomorrow to keep this training program going

Meeting adjourned at 6:20 PM

**Southern District ITE (SDITE)
Winter Board Meeting Minutes
Lafayette, Louisiana
Monday, December 14, 2009**

I. Call to Order

- a. Meeting was called to order at 7:45 AM by President Karen Mohammadi
- b. Phone call was set up to allow remote meeting attendees to join us

II. Approval of Board meeting minutes

- a. Page 7, there needs to be a correction Jeff Moore is from Kentucky – Should be Jeff Davis
- b. Change the location of the ABD function
- c. Motion to approve by Jim Westmoreland
- d. Seconded by Bob Mabry

III. Officer Reports

- a. President – Karen Mohammadi
 - 1. Organization is such a well-oiled machine
 - 2. Pleasure to serve
 - 3. Advancing new ideas and new thoughts
 - 4. Improve communication between officers through monthly conference call
 - a. Discussed issues as they were came up
 - b. Learn from each other and from people who have been on the Board for multiple years
 - 5. Accomplishments
 - a. Wonderful meeting in Birmingham



-
- b. New educator award – applied for an International program
 - c. Update of Operations Manual
 - d. Update of the website
 - e. New student section with one new one on the way
 - f. Leadership training
 - g. Traffic bowl transition
 - h. New logo
 - i. New administrator position
 - j. Hibbett Neel running as Vice President – ambassador for SDITE
 - k. Make first time visitors feel comfortable
6. Structure to strategic planning?
- a. 1/3 of the board is committed to strategic planning
- b. Vice-President – Jim Westmoreland – no report
- 1. Need to prepare a letter from the SDITE Board to share our stance on the International Traffic Bowl
- c. Secretary-Treasurer – Tim White
- 1. Budget report
 - 2. Establishing budget priorities will be key
 - 3. Dues increases possibility? Increase the due 10% by the Board – a larger increase must be approved by the full membership.
 - 4. Addressed key budget issues both on the income and expense side
 - 5. Action Item: Investigate how much the dues to can be increased
 - 6. Other sponsorship opportunities at the Traffic Bowl?
 - 7. Dyan: Student poster sessions at International – no funding included in the budget
 - 8. Bob: District needs to step up to the plate, because the students are important
 - 9. Possibility of using the Temple Scholarship to send students to International
 - 10. This year we are \$12k over budget
 - 11. Need to look long-term at sustained programs such as the Traffic Bowl to make sure that we find ways to fund these programs
- d. Past President – Craig Hanchey
- 1. Redo the Operations Manual
 - 2. Need to include a section on electronic voting by coordinating with new website company
- e. ITE Representative – Bob Stammer see report
- 1. Strategic planning is a major theme – not sure that international has developed a strong theme
 - a. Struggling with a way to present it in an understandable way
 - b. Workforce development
 - 2. Membership and services need 70 people to pay
 - a. Sent out dues notices earlier
 - b. Pushed people to pay earlier

- c. In Aug, we were 3% ahead – 70 people behind
3. Services
 - a. 2 council free memberships
4. Finances
 - a. Budget - \$8M
 - b. Targeted reserve of 75% - \$6 M – 80% reserve used in 1980s
 - c. Spend surplus in down years
 - d. Shortfall in 2009 is \$500k
 - e. Shortfall projection in 2010 is \$388k
 - f. 6 positions have been reduced
 - g. New publications – revenue generator
 - h. Meetings continue to lose money – rethink Technical and Annual meetings
 - i. Savannah meeting will be on Sustainability
 - j. Need to adjust the financial exposure especially
 - k. No dues increase for 2010
5. Publications
 - a. Projected new publications for 2010 – look at report for names
 - b. Basic transportation text – out in 2010?
6. Headquarters
 - a. Move into the Army Navy building (2 blocks from White House) – new location
 - b. Sign lease for 15 years
 - c. Bigger conference room
7. Next year is the 80th anniversary of ITE
8. Traffic Bowl
 - a. Will happen in Vancouver
 - b. 10 districts in ITE
 - c. Possible sponsorships
 - d. Could universities provide travel expenses as well?
 - e. Need to be resourceful – students will find a way
 - f. Provide incentive from SDITE – not fund the whole price
 - g. Want Tommy to be the MC possibly
 - h. Reference text? Canadian resources?
 - i. Bob represents SDITE on Traffic Bowl Task Force
9. Council involvement is important
10. Encourage people to be involved
11. Awards at ITE last year – SDITE was well represented
12. Three meetings attended by Bob each year
13. Troy Peoples will be Vice Presidential candidate – SDITE is proud of two nominees in a row
14. Will be a write-in candidate from the Western District
15. Need help from Sections
 - a. Need to know when Section Meetings are happening



- b. Goal – visit each section at least once over three-year term
- c. Need copies of newsletters - Tennessee and Kentucky now sending newsletters

- f. International Vice Presidential Candidate - Troy Peoples
 - 1. Many rules for where presentations can be made
 - 2. District – personal discussions are allowed, but no other presentations can be made
 - 3. NCSITE – can make presentation at home Section
 - 4. Friends of the campaign can help at each level
 - 5. 4 days at the meeting was challenging – grueling process
 - 6. Thanks for Karen’s kind words

- g. 2010 Annual meeting John Yorks
 - 1. Meeting registration form – early registration until March 1
 - 2. Renaissance Hotel - \$139 per night
 - 3. Budget \$92k expenses / \$250 early registration / \$170 early spouses
 - 4. ABD – abbreviated harbor tour / trip to Nauticus Museum
 - 5. Golf registration ends March 13
 - 6. Technical tour
 - a. Light rail project close to being open - Ride on the trains for light rail
 - b. Modeling and simulation center tour
 - c. Tour of Traffic Operations Cener

IV. Committee Reports

- a. Annual Meeting Statistics
 - 1. 373 registrants – substantially more than what we budgeted for – walk-in registration
 - 2. \$4,646.85 check given to Tim as profit from the meeting
 - 3. Paypal fee is 3% per person figured in as an expense of the meeting
 - 4. Walk-in registrations were also able to be done with Paypal

- b. Audit Committee – no report

- c. Awards Committee – Craig Hanchey for Colin Kinton
 - 1. Colin Kinton soliciting comments from Section Representatives
 - 2. Encourage Sections to submit for awards

- d. Historical Committee – Bob Stammer
 - 1. Starts in 1960s and ends in 1990s

- e. Membership Committee – Tim White
 - 1. No written report – membership down 2%



- f. Nominations – Craig Hanchey
 - 1. Craig in contact with all Section presidents
 - 2. Obtained two names so far
 - 3. Should have a slate of candidates soon

- g. Strategic Plan – Bill Seymour
 - 1. Major Accomplishments
 - a. Website update total
 - b. Student member survey conducted
 - c. Leadership oversight team formed and presented trained – total of 14 training modules developed
 - Conducted pilot training sessions
 - Richard Atkins has spearheaded this effort
 - d. Draft update of the 2010 strategic plan
 - e. 5 goal areas
 - Strategic plan update – final draft (anything in yellow is a suggested review – anything in red included in Jim’s goals for 2010)
 - Marketing leadership development training to get training out to sections
 - Update of the LAC manual – maintaining the manual on the website
 - New tri-fold of Plan will be submitted at Annual meeting
 - 2. Move to accept the update the Strategic Plan update by Bill Seymour
 - 3. Seconded by Bob Stammer
 - 4. Motion approved
 - 5. Karen: Thanks to Bill for assistance with spearheading this effort

- h. Highlights of IC&O activities – John Van Winkle
 - 1. SDITE Vice President assigned duty of coordinating with Website upgrades (needs to one person) – possibly district administrator?
 - 2. Encourage all sections to develop email distribution lists
 - 3. Operations manual needs to be reflect the achievements of the IC&O including electronic balloting
 - 4. Ask sections to mentor young members to achieve leadership positions
 - 5. Important that we update the website – need someone in charge of coordinating updates that is accountable
 - 6. Email addresses – meeting notices, training opportunities, and general information
 - 7. See value of having young members take an active role in leadership – commit to it as a District to spread the work around
 - 8. New website should be up and running by the Annual Meeting
 - 9. Craig: need to figure out electronic voting to be documented in Ops Manual

- i. SPAM Committee – Cindy Pionke
 - 1. Looking at ways to increase attendance on Wednesday morning
 - a. Public sector cannot get approval for Wednesday if Tuesday night is not available



-
- b. Possibly include a survey with registration to find out member preference for Wed
 - c. Possibly include professional development at a different time of the meeting
- j. Newsletter Committee – Jeff Hammond
- 1. 3 newsletters
 - 2. Looking at draft strategic plan – quarterly email news bulletins
 - 3. Timing of receiving material – Late December, Late March, Early Fall
 - 4. NEED TO SEND JEFF BUDGET Information
- k. Workforce Development Committee
- 1. ½ day leadership training at Portsmouth meeting
 - 2. Bulk of committee’s work has been focused around developing a survey for students – response rate has been great
- l. Student Activities Committee – Dyan Damron
- 1. 24 student chapters with 20 active chapters
 - 2. New chapters – Jackson State in Mississippi, Old Dominion in Virginia
 - 3. Established student chapter liaisons – focused on recent graduates
 - 4. CHEVRON newsletter is a good way to communicate with students
 - 5. Highlight student chapter has been a success
 - 6. Survey – 365 surveys were distributed – results were handed out at the meeting
 - a. Less than 100 actual members and over 260 non-ITE members responded
 - b. Interested in meeting topics and networking – why attending meetings
 - 143 people would be willing attend and present a poster session
 - Interested in joining webinars? Definitely
 - On-line forum? Yes – talk to students in Texas or California
 - Some students will fund their own way if they really want to attend
 - Some suggestions were really fantastic
 - 7. Student paper competitions coming up – encourage
 - 8. Ten years ago 100 student members – 500 student members now
- m. Traffic Bowl Committee – James Foster
- 1. Clemson won again this year – 4 years in a row
 - 2. International Traffic Bowl
 - a. Rules are different
 - b. May need to change our SDITE rules to match international rules
 - If winning team cannot attend then second place will attend
 - 4 student members on team (including an alternate) – must be ITE student members (registered as a student member)
 - c. No information about student faculty advisor attending
 - d. 2 complimentary rooms for teams
 - e. Vancouver – passports will be required

- f. Teams from one school should be attending
 - g. Competition resources
 - MUTCD and Canadian MUTCD
 - Highway Capacity Manual and Canadian HCM
 - ITE website
 - Responses can be in English or Metric
 - h. Not enough teams then they will go to a wild card
 - i. No second round – straight to final round to save time
 - j. Answers must be in the form of a question
 - k. MC has to read the entire question before answer can be given
 - l. Prize for winning? Not been announced yet
 - m. Approval to change the format? Committee makes the change – one round and same documents as ITE
 - n. Travel expense to be covered by SDITE or section or both?
 - o. William H. Temple Traffic Bowl logo will continue to be used
- 3. New chairman of Traffic Bowl Committee needs to be identified after the Portsmouth meeting
 - 4. Bob: Pick amount that SDITE will fund that is reasonable. Advisor has resources to get to the meeting
 - 5. Bob prepared motion to support this year's team to Vancouver with a \$4k budget
 - 6. Motion seconded by Tom Swanson
 - 7. Motion approved for Jim to add \$4k to the budget for travel in the 2010 budget

V. Old Business

- a. New Logo Contest – Karen Mohammadi
 - 1. 30 options submitted
 - 2. 6 final options approved for voting
 - 3. Ballots were passed out
 - 4. Ballots were tallied
 - 5. Drop out Options B, E, and F – lowest votes
 - 6. Options A, C, D were valid
 - 7. Option A – all states are black, nowhere does it state, take off Florida, how will it look in B/W
 - 8. Option D – More modern – S and D need to be same size, close the D – tough to read state names
 - 9. Option C – Roads
 - 10. Hand votes were taken by all meeting attendees – Option A was chosen
- b. District Administrator Position – Karen Mohammadi /Craig Hanchey
 - 1. Results of survey of other districts included in the package of materials
 - 2. Position is key – big learning curve especially for Secretary-Treasurer
 - a. Taxes are challenging to prepare
 - b. Consistency from year to year
 - c. Colin Kinton's idea to hire a professional in the area to support us
 - d. Someone to help Board transition from year to year

- e. Handle some of the routine repetitive tasks
3. James: Question about 4.4 – how will Secretary-Treasurer’s role be changed
4. Craig: main responsibility: help with taxes and help with income statement
5. Second set of eyes – corporate memory of District / facilitator and enabler
6. Karen: 4.1 identifies key area of job description
7. One contact with ITE for membership information
8. Bill C.: Appoint a committee of past officers to “put meet on the bone”
9. Becky: What are the responsibilities of the Secretary-Treasurer versus the Administrator
10. Tim: Three years of service will add consistency
11. Bill S.: Amendment – approve the position now and work out the details for position description by the Annual meeting
12. Board action to approve administrator position – does this need to go before membership? No
13. James: 6 month transition could be done – would be a good idea
14. Position will be a non-voting member of the Board
15. Bob S. seconded revision to original motion
16. Motion to approve the position of District Administrator was passed
17. Appointment of position will be conducted by Jim at Annual meeting

VI. New Business

- a. Travel Cost
 1. District considered doing video conferencing for meetings
 2. Get feedback from the Board
 3. Schedule for meetings so people can call in at a specific time
 4. Bob S: don’t make it too easy on members – people should attend
- b. New Student Chapter – Dyan Damron
 1. Jackson State Charter
 2. Motion to accept Jackson State as a student chapter by Bill Seymour
 3. Motion seconded by Bob Mabry
 4. Motion approved
 5. Goes to International Board for final approval
 6. Get someone from SDITE Board to present the charter to the University
- c. International Vice President Assistance
 1. Bob covered this during his discussion
- d. Hibbett’s Second Letter
 1. Western District scholarship program
 2. Missouri Valley Section recognizes life members – should do this at District meeting in program
 3. Consider joint meetings with District 3 (Ohio, Michigan, Indiana) or Florida
 4. Florida Section/District – Georgia to look into this
 - a. June – Annual Meeting



- b. 50th anniversary

- e. SDITE Connections – Jim Westmoreland
 1. Improved communications within the district
 2. Goals in document
 - a. Include quarterly emails to all members
 - b. Highlight the best practices of the sections
 - c. Meeting opportunities
 - d. District news
 - e. Will work with Jeff H. and IC&O committee
 3. Develop a bi-monthly forum with section reps and Board
 - a. Conference call with structured agenda
 - b. Discuss best practices
 4. Sponsor two section ITE webinars
 - a. Sharing resources with ITE with student chapters
 - b. Focused on career development
 5. SAFETEA-LU review team
 6. Leadership development training program marketing
 - a. Section champion should coordinate with Richard Atkins
 7. Appoint a district administrator
 8. Carry on monthly coordination calls with executive leadership
 9. Creation of a work group that focuses on the budget
 - a. Not on a sustainable path to cover all of all priorities
 10. Have not identified leaders to assist with these efforts

- f. 2010 Budget – Jim Westmoreland
 1. Discussion about all expenses
 - a. Richard Caudle presented the Alabama motion to present the budget to provide 2nd and 3rd place prizes to the Traffic Bowl finalists
 - Amendment to the motion of Alabama provided by Richard Caudle to provide gifts to 2nd and 3rd place teams for one year
 - Motion seconded by Bob Mabry
 - Motion approved
 - b. Strategic Planning portion of the budget
 - Incentive plan - \$2000
 - Misc. team expenses - \$500
 - Leadership training program (up to three sections to participate) - \$6000 (dollar for dollar support from Section) – different presenters for this training program at other sections (identify section champions)
 - Richard has the PowerPoint presentations for the leadership development training materials
 2. Motion to approve the budget was made by Bob Mabry



3. Motion seconded by Jeff Moore
 4. Discussion - 37% of the budget spent on students / \$11,500 students
 5. Budget was approved by Board
- g. Dates for the year-end board meeting in Lexington – December 5-6, 2010
- h. Assemble a work group of past presidents and key committee members to address the budget
1. Maybe the leadership program can provide a revenue source from ITE to possibly purchase our materials - perspective of reserve balance for SDITE and set specific goals
- i. New officers were sworn in
- j. Meeting adjourned by Jim Westmoreland at 1:30 PM