

SDITE 2010 Roles and Responsibilities

November 2008



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SDITE BOARD

- Oversight of SDITE 2010 planning and implementation
- Provision of funding to implement plan
- Evaluation of program effectiveness
- SDITE President appoints SP Chair

SDITE STRATEGIC PLANNING CHAIRPERSON

- Provide overall leadership to the strategic planning effort (2-year term)
- Coordinate the activities of the Goal Area Team Leaders
- Keep District President apprised of SDITE 2010 on an on-going basis
- Support the provision of resources needed by each Goal Area Team
- Encourage and recognize efforts of strategic planning volunteers
- Provide support to the Teams at SDITE Board Meetings as needed
- Be a spokesperson for SDITE 2010
- Recommends District Team Leaders to the SDITE President

SDITE DISTRICT TEAM LEADERS

- Serve as a member of the District Strategic Planning Committee (2-year term)
- Oversee the work of the Goal Area Team
- Oversee, coordinate, update and implement Goal Area Action Plan
- Provide updates, status and final reports to Chairperson and Board as needed
- Provide team recommendations for priorities and funding for SDITE 2010 initiatives for the focus area
- Provide support to SDITE Strategic Planning Chairperson regarding recommendations for new funding requests to the SDITE Board

SDITE TEAM MEMBERS

- Assist Team Leader in developing, updating and implementing Goal Area Action Plan
- Provide support to Team Leader as needed
- Be an advocate for initiating new SDITE 2010 initiatives at the Section level
- Provide support in training or presentations at the Section level

SECTION COORDINATORS (These responsibilities are transferred to Section Representatives)

- Facilitator of communications between Strategic Planning Committee and Sections
- Advocacy for implementation of strategic planning initiatives at the Section level
- Provide feedback to Board regarding policies needed regarding provision of possible charges for new services provided to Sections
- Provide support to Team Leaders and Team Members in recruiting needed volunteers
- Serve in an advisory role to the Strategic Planning Committee

Appointment / Term of Service

Strategic Planning Chairperson

- Incoming SDITE President appoints Strategic Planning Chairperson at every other Year-End Board Meeting
 - Appointment is for 2-year term (can be reappointed to one additional 2-year term)
 - Appointment occurs at odd-numbered years' Board Meeting, for the following 2-years, e.g., appointment occurs at 2007 Year-End Board Meeting for 2008-2009.

Team Leaders

- Strategic Planning Chairperson appoints Team Leaders
 - Appointments are for 2-year term (can be reappointed to one additional 2-year term)
 - Chairperson will consider recommendations from Section Presidents
 - Half of Team Leaders will rotate off each year beginning with Workforce Development and Technical Knowledge at the end of 2008
 - Team Leaders should be selected from Team Members

Team Members

- Section Presidents appoint Team Members
 - Appointments are for 2-year term (can be reappointed to one additional 2-year term)
 - Half of the Team Members will rotate off each year beginning with AL, DS, GA, KY at the end of 2008.
 - AL, DS, GA, KY appointments announced at Year-End Board Meeting in odd numbered years for following 2-years
 - NC, SC, TN, VA appointments announced in even numbered years for following 2-years)
 - Team Leader will work with Section Presidents to fill vacancies.

Section Coordinators

- Section Coordinators responsibilities will be assumed by Section Representatives
 - Appointment and tenure is that for Section Representative

