

December 2, 2008

TO: Craig Hanchey, SDITE President
FROM: Bill Seymour, SDITE 2010 Strategic Planning Chair
SUBJECT: 2008 SDITE 2010 Strategic Planning Committee Report

On behalf of our goal area Team Leaders, I am pleased to share the accomplishments of the SDITE Strategic Planning Committee during 2008. The Strategic Planning Committee met four times in 2008, once at the Annual Meeting in Charleston and three times by conference call (May 23rd, September 11th and November 19th). One additional conference call involving a working group was held on July 3rd to finalize the Strategic Plan. During 2008, SDITE President Craig Hanchey developed a new organizational chart considering the strategic planning goal areas. Efforts were made to align strategic planning with organizational structure and vice versa.

Some restructuring of the Strategic Planning Committee was also done:

- Focus or Goal Areas were re-named "Teams" (e.g. Workforce Development Team).
- Focus or Goal Area District Champions were re-named "Team Leaders".
- Focus or Goal Area Section Champions were re-named "Team Members".
- Section Coordinators were eliminated and these responsibilities are to be assumed by Section Representatives.
- President Hanchey created a fifth goal area (now Team) - Annual Meetings - and has recently appointed a Team Leader for that area. (2-year term ends at end of 2010.)

Overall Accomplishments in 2008

- The 2010 Strategic Plan was formally adopted.
- Strategic Planning Committee was restructured.
- A Strategic Plan draft handout was prepared for Board review.
- Roles and Responsibilities for strategic planning committee members were revised and adopted.
- Policy on Appointments / Term of Service was updated and adopted.

Workforce Development Team Accomplishments

- The Workforce Development Team conducted a Professional Development Session at the 2008 Annual Meeting in Charleston on *Building the 21st Century Workforce*.
- Plans are underway for a Workforce Development session (sharing success stories) to be included in the 2009 Annual Meeting Technical Program in partnership with the IC&O Team.
- Student member survey was completed in 2008 and results shared at the 2008 Annual Meeting.

Leadership Development Team Accomplishments

- The Leadership Development Team arranged for two Professional Development Sessions at the 2008 Annual Meeting titled: *Who are Your Leaders?* and *Developing Leaders for our Industry: A Case Study*.
- Training modules have been developed in two areas – Leadership Development and Effective Meetings; a third module on Relationships could be ready soon.
- Information on Effective Meetings was submitted to ITE International for consideration as an ITE webinar.
- Efforts are being made to work with ITE and District 6 regarding a leadership development partnership.

Technical Knowledge Team Accomplishments

- Team is fully staffed.
- Coordinating efforts with IC&O Team.
- Online technical forum was up and running on the website; however, since ITE has now dropped this from its website, this will likewise be dropped from the SDITE website.
- Plan to coordinate with and provide support for Annual Meeting Technical Program Chairs.

Information-Communications-Outreach Team Accomplishments

- Reviewed possibility of having the SDITE website developed, maintained and updated under a contract arrangement; cost is estimated at \$2000 - \$3000 per year with a little more at the front end for development.
- Continued work on District/Section Directory, a never-ending task.
- Working on the e-mail network.
- Obtained 66 responses to a survey sent out to determine what section outreach activities were being used to introduce school children and the general public to the engineering profession; report anticipated for Year-End Board Meeting on this.
- Regarding the website job posting, the IC&O Team has decided not to engage in this but to use a link to the Sections' job postings instead.
- Plans are underway for an IC&O session to be included in the 2009 Annual Meeting Technical Program in partnership with the Workforce Development Team.

2009 Budget Request

Budget requests will be discussed at the Year-End Board Meeting. Team Leaders have been requested to have their budget requests ready for the meeting.